

## **Informing Ofsted Policy**

The Statutory Framework for the Early Years Foundation Stage 2023 states that there are occasions when the Office for Standards in Education, Children's Services and Skills ("OFSTED") **must** be informed.

Pickering Pre-School Playgroup must have a nominated individual to inform Ofsted of the areas detailed below

It will be the responsibility of the **Nominated Individual** to ensure OFSTED is informed.

The current Nominated Individual is **Rich Allenby**.

In all correspondence with Ofsted our **Ofsted URN** must be quoted: **2506470**

We must inform Ofsted of any allegations of serious harm or abuse by any person living, working, or looking after children at the premises (whether the allegations relate to harm or abuse committed on the premises or elsewhere). We must also notify Ofsted of the action taken in respect of the allegations. These notifications must be made as soon as is reasonably practicable, but at the latest within 14 days of the allegations being made. A registered provider, who, without reasonable excuse, fails to comply with this requirement, commits an offence.

We must give Ofsted the following information when relevant:

- details of any order, determination, conviction, or other ground for disqualification from registration under regulations made under section 75 of the Childcare Act 2006;
- the date of the order, determination or conviction, or the date when the other ground for disqualification arose;
- the body or court which made the order, determination or conviction, and the sentence (if any) imposed; and
- a certified copy of the relevant order (in relation to an order or conviction).

The information must be provided to Ofsted as soon as reasonably practicable, but at the latest within 14 days of the date the provider became aware of the information or ought reasonably to have become aware of it if they had made reasonable enquiries.

We must notify Ofsted of any food poisoning affecting two or more children looked after on the premises. Notification must be made as soon as is reasonably practicable, but in any event within 14 days of the incident. A registered provider, who, without reasonable excuse, fails to comply with this requirement, commits an offence

We must notify Ofsted of any serious accident, illness or injury to, or death of, any child while in their care, and of the action taken. Notification must be made as soon as is reasonably practicable, but in any event within 14 days of the incident occurring. A registered provider, who, without reasonable excuse, fails to comply with this requirement, commits an offence. Providers must notify local child protection agencies of any serious accident or injury to, or the death of, any child while in their care, and must act on any advice from those agencies.

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## Pickering Pre-School Playgroup

We are required to notify Ofsted of instances of a notifiable disease affecting three or more children at our provision. The list of notifiable diseases is as follows:

- Acute encephalitis
- Acute infectious hepatitis
- Acute meningitis
- Acute poliomyelitis
- Anthrax
- Botulism
- Brucellosis
- Cholera
- Diphtheria
- Enteric fever (typhoid or paratyphoid fever)
- Food poisoning
- Haemolytic uraemic syndrome (HUS)
- Infectious bloody diarrhoea
- Invasive group A streptococcal disease
- Legionnaires' disease
- Leprosy
- Malaria
- Measles
- Meningococcal septicaemia
- Monkeypox
- Mumps
- Plague
- Rabies
- Rubella
- Severe Acute Respiratory Syndrome (SARS)
- Scarlet fever
- Smallpox
- Tetanus
- Tuberculosis
- Typhus
- Viral haemorrhagic fever (VHF)
- Whooping cough
- Yellow fever

As of 21<sup>st</sup> February 2022 we are **no longer** required to notify Ofsted of cases of COVID-19.

As a committee-run provider we must inform Ofsted about anyone who is going to become a committee member. At the time of updating this policy an EY2 form had to be completed once a successful DBS was returned.

As a charity we must also inform Ofsted about anyone who is going to be listed with the Charities Commission as a Trustee.

We must inform Ofsted when someone else will be taking over as the Nominated Individual. Normally this is the outgoing Nominated Individual who makes the initial approach to Ofsted with the details of the replacement Nominated Individual. If this is not possible either the Chairperson or the Manager will inform Ofsted of the change.

**This policy was adopted at a meeting of Pickering Pre-School Playgroup held on 31<sup>st</sup> August 2023.**

**Date to be reviewed – Before end of August 2024.**

**Signed on behalf of the management committee**

**Name of signatory – Richard Allenby (Chairperson).**